

# **MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS**

**Of the**

**LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865**

**HELD JUNE 14, 2016**

**Present: Mr. Ronald Rivet, Mr. Mark Krieger, Mr. James A. Fredrikson, Mr. John Houghton, Mr. Joseph Nadro, Chief Frank Sylvester, Ms. Cheryl Cronan, Ms. Lesley Heaton.**

**Mr. Ronald Rivet called the meeting to order at 5:03 p.m., Tuesday June 14, 2016.**

## **SPECIAL RECOGNITION**

**Mr. Ronald Rivet presented FM Albert Ledoux and Lt. David Bethel with a lifesaving award for their actions while on duty at the Twin River Casino.**

## **MINUTES OF THE MAY 10, 2016 MEETING:**

**Mr. Joseph Nadro made a motion to accept the Minutes of the May 10,**

**2016 meeting. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.**

## **PUBLIC INPUT:**

### **No Public Input**

**There was a discussion regarding a disgruntled taxpayer. This individual has been invited several times to attend the monthly board meeting to present his point of view to the Board, but has yet to attend.**

## **CHIEF'S REPORT:**

**Mr. John Houghton made a motion to accept the Chief's Report as presented. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.**

**Chief Sylvester thanked Deputy Tucker for the good job he did in overseeing the walkway/rain renovation.**

**Mr. John Houghton inquired about the recent grant award. Chief Sylvester asked Lt. Dupont to give an update on the grant. Lt. Dupont also gave a description of the grant-writing course he and Lt. Bethel attended and how helpful it was.**

**With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.**

#### **TAX COLLECTOR'S REPORT:**

**Mr. Mark Krieger made a motion to accept the Tax Collector's Report as presented. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.**

**Mr. Mark Krieger inquired about the recent tax sale. Ms. Heaton gave an update about the recent tax sale.**

**Mr. Mark Krieger asked for an explanation of the refund in the amount of \$ 500.38. Ms. Heaton stated that this individual opted to prepay the 2016 fire tax on their current property. They have purchased a new home and will be moving out of town. The current property will be put on the market to sell and they would like the prepaid funds returned. After much discussion, it is the opinion of the Board that any refund due will be handled when this property is sold at the closing.**

**Mr. Mark Krieger inquired about a taxpayer requesting the removal of interest. Ms. Heaton stated that a tax bill was mailed to this individual**

**in November of 2015. Unfortunately, once mailed we have no control over USPS. A second bill was recently sent out which is what initiated the request for a refund.**

**Mr. Ronald Rivet called for a motion to approve the removal of interest. Mr. Mark Krieger recused himself from the vote.**

**Mr. John Houghton made a motion to remove the interest charge on the Kelly/Oster account. Mr. Ronald Rivet called for a second. Since there is no second, the motion is not before this Board.**

**Mr. Ronald Rivet called for a motion to approve the abatement in the amount of \$ 329.48.**

**Mr. Mark Krieger made a motion to approve the abatement in the amount of \$ 329.48.**

**Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.**

**Ms. Heaton, stated that the abatement amount will be adjusted to \$ 313.95 due to information that was received after the agenda was distributed.**

**Mr. Mark Krieger stated that he would like to amend his motion to reflect the \$ 313.95 dollar amount. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.**

**With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.**

#### **TREASURER IS REPORT:**

**Mr. Joseph Nadro made a motion to accept the Treasurer's Report as presented. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.**

**Mr. Mark Krieger inquired as to why the district has to put funds into the walkway/rail repairs. Ms. Cronan stated that the repairs/upgrade ended up costing more than the insurance company reimbursed us for.**

**Mr. John Houghton inquired about the increase in health care premiums. Ms. Cronan explained the increase and how it will affect the budget.**

**Ms. Cronan stated that she was able to secure a better banking rate for the next three months.**

#### **BILLS SUBMITTED FOR APPROVAL:**

<b>Payroll Expenses:</b>	<b>dated 05/01/16–05/31/16 in</b>
<b>the amount of \$ 115,409.54</b>	
<b>Interim Expenses:</b>	<b>dated 05/01/16–05/31/16 in</b>
<b>the amount of \$ 107,848.20</b>	
<b>Non-Budgetary Interim Expenses:</b>	<b>dated 05/01/16–05/31/16 in</b>
<b>the amount of \$ 25,407.82</b>	
<b>Bills for Initial Approval:</b>	<b>dated 05/01/16–05/31/16 in the</b>
<b>amount of \$ -0-</b>	

<b>Total:</b>	<b>\$ 248,665.56</b>
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**Mr. James A. Fredrikson inquired what the non-budgetary items on this month report were. Ms. Cronan explained what expenses make up the total on the report.**

**Mr. James A. Fredrikson inquired what repairs were done to the Deputy's vehicle. Lt. Dupont explained the work that was done.**

**Mr. James A. Fredrikson, made a motion to approve the Bills**

**Submitted for Approval in the amount of \$248,665.56. Mr. Mark Krieger seconded the motion, which passed with all Commissioners in agreement.**

## **OLD BUSINESS:**

## **NEW BUSINESS:**

**There was a discussion on the financing of the new truck. Mr. Ronald Rivet stated we would go with a 6-year term for the loan.**

**Lt. Dupont highlighted more about the grant and the training course that was attended.**

**Mr. Joseph Nadro provided the Board with a draft of the advertisement detailing the qualifications and job description for the Chief's position.**

**Mr. Mark Krieger inquired how the qualification requirements were established. Mr. Joseph Nadro stated that he took our rules and regulations along with printing out a report from the State detailing what other Fire Chief's qualifications are. From there I concentrated on the Departments most similar to ours. I also went to the International Association Fire Chiefs website, which list vacancies from other Departments. I tried to find Departments comparable to**

**ours to review their qualifications requirements. Trying to keep it simple as to not over qualify, still retaining the minimum qualifications.**

**There was a discussion as to where to place the ad.**

**Mr. James A. Fredrikson inquired who would review the applications. Mr. Ronald Rivet stated the Board would review applications.**

**Mr. Mark Krieger made a motion that the Chairman be authorized to advertise for the Chief's position at his discretion. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.**

**CORRESPONDENCE:**

**ADJOURN TO EXECUTIVE SESSION:**

**Mr. Mark Krieger made a motion to adjourn to Executive Session in accordance with Section 42-46-5 of the Exemptions of Chapter 46 of the General Laws pursuant to Section 42-46-5(a)(2) the Board of Fire**



**Commissioners will seek to convene to executive session to discuss contracts. Mr. James A. Fredrikson seconded the motion. In a roll call vote, all Commissioners voiced their agreement to adjourn to Executive Session for the stated purpose at 6.45 PM.**

**ADJOURN FROM EXECUTIVE SESSION:**

**Mr. Mark Krieger made a motion to adjourn from Executive Session and seal the minutes. Mr. James A. Fredrikson seconded the motion. In a roll call vote, all Commissioners voiced their agreement to adjourn from Executive Session at 7:25 p.m.**

**ADJOURNMENT:**

**Mr. John Houghton made a motion to adjourn the meeting. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 7:30 p.m.**

**Respectfully submitted,**

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**Mr. Ronald Rivet Chairman   Cheryl A. Cronan**

**Recording Secretaries**